

Procedure for Garage Permits and Flammable License

• Application Requirements:

- Submit a typed or neatly printed application, including:
 - The number of vehicles.
 - The number of gallons of gas in the tanks of vehicles (20 gallons per vehicle).

• Plan Submissions:

- Provide four (4) copies of the certified plot plan.
- Provide four (4) copies of the floor plans, with parking spaces numbered consecutively. Ensure that all handicap parking spaces are clearly marked.
- Label all rooms on the plans.
- For parking spaces near doors, include a raised curb or bollard to maintain free access for the Boston Fire Department.
- If stackers are used for parking, include detailed information about the stacker system, including sprinkler systems on both the upper and lower levels
- Show all underground tanks and above-ground tanks on the plans.

• Garage Specifications:

 For private garages with more than 4 vehicles or repair garages with more than 1 vehicle, ensure compliance with specific safety and design requirements.

Newspaper Payment:

 Payment for the legal advertisement must be made payable to the appropriate newspaper.

• Application Submission:

• Submit all required documents and information to:

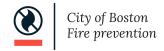
Brigid Kenny-White

5th Floor Document Room

1010 Massachusetts Ave, Boston, MA 02118

Phone: 617-961-3170, Email: brigid.kenny@boston.gov





Next Steps After Submission:

1. Hearing Date:

• You will be informed of the hearing date via email.

2. Notification:

- You will receive a letter, a copy of the legal advertisement, and a list of abutters (neighbors) to notify.
- Notify abutters by **certified mail with return receipt requested** and submit proof (green cards) to the office.

3. Hearing Attendance:

You must attend the hearing.

4. Inquiries:

o For any questions, email: brigid.kenny@boston.gov

Legal Advertisement Rates (Effective September 2023):

- **Boston Herald:** \$315.00 for one week; \$945.00 for three weeks.
- **Bulletin Newspaper:** \$248.00 for one week; \$744.00 for three weeks.
- Submit the check payable to the chosen newspaper with your application.

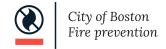
Application Form Requirements:

- Location of Land: Ward.
- Owner of Land: Address.
- Dimensions of Land: Front (ft), Depth (ft), Area (sq ft).
- Number of buildings or structures on the land.
- Use of the land to be licensed.
- Signature of Owner: Address and Phone Number.

Notice of Hearing:

The Public Safety Commission will provide notice of the hearing date and location: **1010 Massachusetts Ave, Boston, MA 02118.**

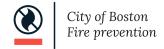




A copy of the petition and order of notice will be published, and certified mail notifications will be sent at least **7 days prior** to the hearing.

For further details, contact Brigid Kenny-White, Secretary for the Committee.





The rates for newspaper legal advertisements are as follows:

Rates per week:

• **Boston Herald**: \$315.00

• **Bulletin Newspaper**: \$248.00

Rates for three weeks:

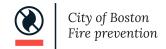
• **Boston Herald**: \$945.00

• **Bulletin Newspaper**: \$744.00

Payment Instructions:

Please make the check payable to the respective newspaper and submit it along with your application to the Committee on Licenses for Garage and Flammable Hearing.

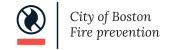




To: The Public Safety Commission

	mittee on Licens				
Inspe	ectional Services	S Department			
City	of Boston				
		Ap	plication		
Date	:				
This a	application is subm	nitted for:			
1. 2.	 A permit to erect a private, public, or business garage. A license for the use of land on which the building or structure is or will be situated for the keeping, storage, and sale of 				
Loca	tion of Land:				
Own	er Information:				
•	Name: Address:				
Land	Details:				
•	Dimensions:	ft (front)	ft (depth)	Total Area: sq. ft	
Build	ings on Land:				
•	Ward:				
Owne	er's Signature:				
Addre Phon	ess: e Number:				
Appro	oval Section:				
•	District Chief:		Date:		





•	Head of BFD:	Date:
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Notice of Hearing:

In response to the foregoing petition, notice is hereby ordered to be given to all interested parties. This Committee will convene on at 10:00 A.M. at 1010 Massachusetts Ave, Boston, MA 02118. Notice shall include:

- 1. Publication of the petition and this order in
- 2. Mailing, via prepaid certified mail, no less than seven days before the hearing, a copy of this petition to each owner of record for parcels abutting the subject land.

Secretary for the Committee:

Brigid Kenny-White