

MICHELLE WU – Mayor of Boston RUTHZEE LOUIJEUNE – President, City Council

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The City Record is the Official Chronicle of the City of Boston. This weekly periodical publishes the municipal news, notices and all advertisements for the procurement of goods, materials, and services for the City of Boston that are estimated to equal or exceed \$50,000.

Any vendor interested in supplying goods, materials or services to the City of Boston would benefit by gaining access to the City Record.

As of **August 1, 2024** the **City Record will no longer be printed and mailed**. In an effort to expedite the advertising timeline, the City Record will now be completely electronic. You can access the free weekly edition at <u>boston.gov/procurement</u> or submit your email address to <u>cityrecord@boston.gov</u> to receive the weekly City Record via email.



VENDOR SUPPORT | COFFEE HOURS

The Procurement Department offers a virtual two-hour drop-in session on the first Tuesday of each month from 2 - 4 p.m. (EST).

If you have any questions related to your vendor account or want to become a supplier with the City, please use this link to join: <u>bit.ly/vendorsupportzoom</u>

THE CITY RECORD

is published weekly by the City of Boston, 1 City Hall Square, Boston, MA 02201, under the direction of the Mayor, in accordance with legislative act & city ordinance.

Michelle Wu, Mayor of Boston Casey Brock-Wilson, Purchasing Agent Martha Rios, City Record Administrator

The City Record Office is located in Room 808 at 1 City Hall Square, Boston, MA 02201-1001. Telephone: **617-635-4564** E-Mail: <u>cityrecord@boston.gov</u>

INTERESTED IN ADVERTISING?

A rate of \$12 per 1/2-inch or \$24 per inch of 12 lines (set solid) has been established for such advertisements as under the law must be printed in the City Record. Advertising and other copy must, except in emergencies, be in hand at the City Record office by 12 p.m. EST Monday of each week to insure its publication in the following Monday's issue (seven days in advance). Other advertising rates available. Please contact us at *cityrecord@boston.gov* for these rates.

THE FOLLOWING APPLY TO ALL ADS IN THIS PUBLICATION

- The City of Boston is committed to and affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation, or religion in any consideration leading to the award of contract. The City's directory of certified businesses is <u>available here</u>.
- No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of contract.
- The award of any contract shall be subject to the approval of the Mayor of Boston.
- The maximum time for IFB acceptance by the City after the opening of the bids shall be ninety (90) days unless noted otherwise.
- The maximum time for RFP acceptance by the City after the opening of the bids shall be one hundred-eighty (180) days unless noted otherwise.
- The City/County and the Official reserve the right to reject any or all bids, or any item or items thereof, and to award a contract as the Official deems to be in the best interest of the City.

- All contracts shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.
- The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

CITY OF BOSTON ADVERTISEMENTS

HOUSING

PUBLIC NOTICE

DESIGNATION, DORCHESTER

CONTACT INFORMATION Theresa Strachila 617-635-0267 Theresa.Strachila@boston.gov

At the Public Facilities Commission meeting on November 20, 2024, the Commission voted and the Mayor subsequently approved their intent to sell to Boston Food Forest Coalition, Inc., a Massachusetts non-profit corporation with an address of 76 Weld Hill Street, Jamaica Plain, MA 02130, approximately 11,672 square feet of vacant land located at 116 Norwell Street, an unnumbered parcel on Norwell Street, 89 Radcliffe Street, and an unnumbered parcel on Radcliffe Street **(Ward 14, Parcel #s 02341000, 02340000, 02357000, and 02358000)** in the Dorchester district of the City of Boston.

Written details of this proposal may be examined by contacting the Program Manager, Theresa Strachila.

Sheila A. Dillon, Chief and Director

PARKS & RECREATION

INVITATION FOR BIDS

IMPROVEMENTS TO DORCHESTER PARK PATHWAYS

CONTACT INFORMATION Kezia Ofiesh 617-961-3059 Kezia.Ofiesh@boston.gov

The City of Boston, acting by the Parks Commission, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the project listed above.

Bids shall be on a form supplied by the Parks and Recreation Department shall be clearly identified as a bid and signed by the bidder. Bids shall clearly be labeled with the project name. All bids for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **IMPROVEMENTS TO DORCHESTER PARK PATHWAYS, Dorchester, MA**.

Bids shall be submitted **before 12:00 P.M., Boston time, Thursday, January 16, 2025,** at which time the bids will be opened read aloud through a virtual meeting. Interested parties will be able to view the bid opening live through a link provided on the City of Boston website: <u>boston.gov/departments/parks-and-recreation/doing-business-parks-and-recreation</u>. Bids shall be filed with the Awarding Authority, **1010 Massachusetts Ave 3rd Floor Boston MA, 02118**, accompanied by the bid deposit previous to the time named for opening of bid. The Awarding Authority reserves the right to waive any informality, or to reject any and all bids, if it be in the Public Interest to do so.

SPECIFICATIONS AND PLANS will be available on a USB Thumb Drive **on or about December 30**, **2024 after 9:00 A.M., Boston time**, at 1010 Massachusetts Ave, 3rd floor Boston MA 02118. Electronic copies are also available upon request via email at <u>BPRDBids@boston.gov</u>.

There will be no informational pre-bid conference for this project.

Liza Meyer, Commissioner (December 30, January 6, 2025)

LANDSCAPE MAINTENANCE SERVICES FOR ATHLETIC FIELDS

EV00015325

CONTACT INFORMATION Erin Talevi 617-961-3016 Erin.Talevi@boston.gov

The City of Boston, acting by the Parks Commission, 1010 Massachusetts Avenue, Roxbury, MA 02118, hereinafter referred to as the Awarding Authority, hereby invites written quotes for the project listed above. Quotes will be solicited from selected vendors through the City of Boston's Supplier Portal: <u>boston.gov/departments/procurement</u>.

All quotes for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: Landscape Maintenance Services for Athletic Fields, City-wide, Boston, MA

Quotes shall be submitted **before 12:00 P.M., Boston time, Thursday January 16, 2025** and opened forthwith. The Awarding Authority reserves the right to waive any informality, or to reject any and all quotes, if it be in the Public Interest to do so.

SPECIFICATIONS AND PLANS will be available **on or about Monday, December 30, 2024 after 9:00 A.M., Boston time**.

Liza Meyer, Interim Commissioner

ASH TREE INJECTIONS AND MAINTENANCE

CONTACT INFORMATION Max Ford Diamond 617-635-7275 Max.Ford-Diamond@boston.gov

The City of Boston, acting by the Parks Commission, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the project listed above.

Bids shall be on a form supplied by the Parks and Recreation Department shall be clearly identified as a bid and signed by the bidder. Bids shall clearly be labeled with the project name. All bids for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **Ash Tree Injections and Maintenance**.

Bids shall be submitted **before 12:00 P.M., Boston time, Thursday, January 23, 2025**, at which time the bids will be opened read aloud through a virtual meeting. Interested parties will be able to view the event live through a link provided on the City of Boston website: <u>boston.gov/departments/parks-and-recreation/doing-business-parks-and-recreation</u>. Bids shall be filed with the Awarding Authority, 1010 Massachusetts Ave 3rd Floor Boston, MA 02118, accompanied by the bid deposit previous to the time named for opening of bid.

SPECIFICATIONS AND PLANS will be **available on or about Monday**, **January 6**, **2025**, **after 9:00 A.M., Boston time**, at 1010 Massachusetts Ave, 3rd floor Boston, MA 02118. Electronic copies are also available upon request via email at <u>BPRDBids@boston.gov</u>.

There will be no informational pre-bid conference for this project.

Liza Meyer, Interim Commissioner

NON-STANDARD TREE PIT MAINTENANCE

CONTACT INFORMATION Max Ford Diamond 617-635-7275 Max.Ford-Diamond@boston.gov

The City of Boston, acting by the Parks Commission, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the project listed above.

Bids shall be on a form supplied by the Parks and Recreation Department shall be clearly identified as a bid and signed by the bidder. Bids shall clearly be labeled with the project name. All bids for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **Non-Standard Tree Pit Maintenance**.

Bids shall be submitted **before 12:00 P.M., Boston time, Thursday, January 23, 2025,** at which time the bids will be opened read aloud through a virtual meeting. Interested parties will be able to view the event live through a link provided on the City of Boston website: <u>boston.gov/departments/parks-and-recreation/doing-business-parks-and-recreation</u>.

Bids shall be filed with the Awarding Authority, **1010 Massachusetts Ave 3rd Floor Boston**, **MA 02118**, accompanied by the bid deposit previous to the time named for opening of bid.

SPECIFICATIONS AND PLANS will be **available on or about Monday**, **January 6**, **2025**, **after 9:00 A.M., Boston time**, at 1010 Massachusetts Ave, 3rd floor Boston, MA 02118. Electronic copies are also available upon request via email at <u>BPRDBids@boston.gov</u>.

There will be no informational pre-bid conference for this project.

Liza Meyer, Interim Commissioner

PLANNING & DEVELOPMENT

INVITATION FOR BIDS

ELEVATOR MAINTENANCE AT THE RAYMOND L. FLYNN MARINE PARK

CONTACT INFORMATION Lauren Firnstein 617-918-4328 Lauren.M.Firnstein@boston.gov

The Economic Development and Industrial Corporation of Boston ("EDIC") d/b/a Boston Planning & Development Agency ("BPDA"), by its Chief Procurement Officer ("CPO"), is pleased to issue this Invitation for Bids ("IFB") to perform service description services for the **"Elevator Maintenance at the Raymond L. Flynn Marine Park"**. The IFB is issued in accordance with M.G.L. c. 149, §§ 44A – 44J., as may be amended.

This IFB package will be available to download on the BPDA Procurement Portal free-of charge in **digital print** form to all interested respondents on **December 30, 2024, 9:00 A.M.** at <u>bostonplans.org/work-with-us/procurement-portal</u>.

All responses to this IFB must be returned **no later than 12:00 (noon) on January 22, 2025**, to: Teresa Polhemus, Clerk, Boston Planning & Development Agency, One City Hall Square, Room 900A/Receptionist, Boston, MA 02201-1007.

Teresa Polhemus, Interim Chief Procurement Officer

POLICE

REQUEST FOR PROPOSALS

LEASE OF OFFICE SPACE WITH PARKING

EV00015221

CONTACT INFORMATION Brenda Harmon 617-343-4428 Bpdcontracts@pd.boston.gov

The City of Boston (the City), acting by its Police Commissioner (the Official), requests sealed proposals from interested and qualified parties (proposers) to lease approximately 3,100 Sq feet of warehouse, commercial and office space with parking to the Boston Police Department, and particularly set forth in the Request For Proposals (RFP). This solicitation is being conducted in accordance with the provisions of Massachusetts General Laws Chapter 30B, Section 6.

The RFP may be obtained **on or after December 23, 2024** from the City's purchasing website <u>boston.gov/procurement</u> (click on Supplier Portal) under **EV00015221** or by e-mail to BPDcontracts@pd.boston.gov

All proposals shall be filed **no later than 12:00 pm EST Wednesday, January 22, 2025**. Price and non-price proposals must be submitted separately according to the RFP directions.

The attention of all Proposers is directed to the provisions of the Request for Proposals and contract documents.

Michael A. Cox, Police Commissioner

(December 23, December 30, January 6, January 13, 2025)

PROPERTY MANAGEMENT

REQUEST FOR PROPOSALS

TO OPERATE THE 3RD FLOOR CAFE AT BOSTON CITY HALL

EV00015280

CONTACT INFORMATION

Property Management Department 617-653-4560 pmdbidinfo@boston.gov

The City of Boston ("The City"), acting by its Commissioner ("The Official"), requests proposals for the services and/or supplies described above, as particularly set forth in the Request for Proposals, which may be obtained from the City's purchasing website and Supplier Portal (<u>boston.gov/procurement</u>) under Event **EVO0015280 beginning Monday, December 30, 2024 at 10:00 a.m.**

The City is seeking proposals that reflect the professional management abilities of a vendor who can meet the goals to provide retail foodservice set forth within this RFP. Interested and qualified vendors are invited to submit proposals, which convey their commitment to providing a high-quality food and beverage service.

The City has arranged two **site visits for Thursday**, **January 9**, **2025 at 10:00 a.m.**, and **Tuesday**, **January 14**, **2025 at 10:00 a.m.**, for interested foodservice operators to visit the site and make a visual inspection of the area to be leased and operated.

Bids can be filed electronically **before 12:00 P.M. on February 11, 2025** at the above-mentioned site. All hard copy bids can be submitted to an Official at the Property Management Department, Boston City Hall Room 811, Boston, MA 02201 **on or before 12:00 P.M. on February 11, 2025**.

Eamon Shelton, Commissioner

PUBLIC WORKS

INVITATION FOR BIDS

ANNUAL CLEANOUTS OF DISTRICT YARDS IN THE CITY OF BOSTON

EV00015339

CONTACT INFORMATION Stephen Flaherty 617-635-3345 Stephen.Flaherty@boston.gov

The City of Boston, acting by its Commissioner, invites sealed bids for the performance of the work generally described above, and particularly set forth in the Invitation for Bids.

Bid package may be obtained by visiting the Supplier Portal at <u>boston.gov/supplierportal</u> and searching for Event ID **EV00015339**, commencing at **9:00 a.m. on Monday, January 6, 2025**.

The scope of work is detailed in the bid package.

A walk-through of the 400 Frontage Road site will be accommodated on Thursday, January 16, 2025 at 10 a.m. if RSVP is received before Tuesday, January 14, 2025 at 4 p.m..

All questions regarding this bid are to be directed to Stephen Flaherty (Stephen.Flaherty@boston.gov). Questions submitted before Tuesday, January 14, 2025 at 4 p.m. will be answered on the Supplier Portal on Monday, January 20, 2025 at 11 a.m..

The bonding requirement for this job is 5% Bid Deposit, 100% Payment Bond and 100% Performance Bond.

Every Sealed Bid shall be submitted in accordance with the Invitation for Bids and shall be filed **not later than Thursday, January 30, 2025 at 11:00 a.m.** via the City's Supplier Portal at <u>boston.gov/supplierportal</u> or by in person drop off at room 714 Boston City Hall.

Sealed bids shall be opened electronically by the Official on Thursday, January 30, 2025 at 1:00 p.m. at Boston City Hall, Department of Public Works Contracts Unit, Room 714, One City Hall Square, Boston, MA 02201. Interested parties will be able to view the event live through a link provided by Public Works, upon receiving your bid packet.

Jascha Franklin-Hodge, Chief of Streets

SCHOOLS

REQUEST FOR PROPOSALS

BOSTON PUBLIC SCHOOLS (BPS) RIDESHARE PROGRAM

EV00015304

CONTACT INFORMATION Nathaniel Carrington (Nate) ncarrington@bostonpublicschools.org

The BPS Rideshare Program is designed to address the diverse transportation needs of Boston Public School students, ensuring equitable, safe, and reliable access to educational opportunities and extracurricular activities. The program will prioritize students impacted by environmental barriers and chronic absenteeism while addressing transportation needs in the following key areas: **Special Needs Students, Court-Involved or Safety-Concerned Students, Special Events, Sports and Competitions, and Emergency Situations**.

Proposals will be submitted through the City of Boston's Supplier Portal: <u>boston.gov/departments/procurement</u>.

The RFP will be available on the City's procurement website and Supplier Portal via <u>boston.gov/procurement</u> on or after Monday, 12/30/2024, after 12:00 P.M. Boston time and will remain available until the date and time of the opening of proposals.Proposals shall be submitted **before 5:00 P.M., Boston time, Tuesday, 01/21/2025**, and open forthwith following State and City procurement practices.

If submitting via paper, price and technical proposals shall be submitted separately in sealed, clearly labelled envelopes **on or before 5:00 P.M., Boston time, 01/21/2025**, to Nathaniel Carrington, Assistant Director Business Services, Finance Department, 4th Floor, Boston Public Schools, 2300 Washington Street, Boston MA 02119. Failure to submit separate sealed price and technical proposals shall disqualify the entire proposal.

Mary Skipper, Superintendent

REQUEST FOR PROPOSALS

LIBRARY SERVICES

EV00014914

CONTACT INFORMATION Liz Phipps-Soeiro ephippssoeiro@bostonpublicschools.org

Boston Public Schools aims to enhance its library services to support student learning and literacy. The selected vendor will provide services that include cataloging, processing, collection development, digital resource management, staff training, and "Open Day Collection" services for new and expanding school libraries.

The RFP will be available on the City's supplier portal <u>boston.gov/departments/procurement</u> on or before Monday, 01/06/2025, after 12:00 P.M. EST.

Proposals must be submitted before Wednesday, 1/22/2025 at 12:00 P.M. EST.

If submitting via paper, price and technical proposals shall be submitted separately in sealed, clearly labeled envelopes **on or before noon, Boston time, 01/22/2025**, to Zachary Redman, Procurement Partner, Business Services, Finance Department, 4th Floor, Boston Public Schools, 2300 Washington Street, Boston, MA 02119. Failure to submit separate sealed price and technical proposals shall disqualify the entire proposal.

Mary Skipper, Superintendent

ON-CALL FLOORING AT VARIOUS BOSTON PUBLIC SCHOOLS

CONTACT INFORMATION Gifty Osei 617-635-9125 Bidderinfo@bostonpublicschools.org

The City of Boston Public Schools (the City), acting by and through its Director of Facilities Management (the awarding authority), invites sealed bids for the above-titled project, subject to the applicable provisions of the law, including, without limitation, M.G.L. c.149 as amended, and by the terms and conditions of the law of the contract documents entitled: **"On-Call Flooring at Various Boston Public Schools"**.

The City intends to award up to 2 (two) contracts to the lowest and most responsible bidder.

PLANS AND SPECIFICATIONS will be available **after noon**, **January 8**, **2025**, at the Office Facilities Management, 1216 Dorchester Avenue, 2nd floor, Boston, MA 02125. No deposit is required. Electronic copies are available upon request via email at <u>bidderinfo@bostonpublicschools.org</u>.

General Bids shall be submitted via the supplier portal or to the Awarding Authority, 2nd floor, 1216 Dorchester Avenue, Boston, MA 02125, **before noon (Boston time) on January 22, 2025,** and opened forthwith.

The scope of work is detailed in the bid package.

Lisa Hoang, Assistant Director

TOILET ROOMS RENOVATION AT GUILD SCHOOL

CONTACT INFORMATION Gifty Osei 617-635-9125 Bidderinfo@bostonpublicschools.org

The City of Boston Public Schools (the City), acting by and through its Director of Facilities Management (the awarding authority), invites sealed bids for the above-titled project, subject to the applicable provisions of the law, including, without limitation, M.G.L. c.149 as amended, and by the terms and conditions of the law of the contract documents entitled: **"Toilet Room Renovation at the Guild School"**.

The City intends to award up to 1 (one) contracts to the lowest and most responsible bidder.

PLANS AND SPECIFICATIONS will be available **after noon**, **January 8**, **2025**, at the Office Facilities Management, 1216 Dorchester Avenue, 2nd floor, Boston, MA 02125. No deposit is required. Electronic copies are available upon request via email at bidderinfo@bostonpublicschools.org.

PRE-BID SITE VIEWING will be held at **7:00 am - 8 am on January 15, 2025**, at Guild Elementary School, 195 Leyden St., East Boston, MA 02128. Reach out Jayson Munyon at 339–987–0975 for questions.

FILED SUB-BIDS shall be submitted to the Awarding Authority, 2nd Floor, 1216 Dorchester Avenue, Boston, MA 02125, **before 12:00 PM (Boston time) on January 29, 2025** and opened forthwith.

Filed Sub-Bid Trade(s): Doors, Frames and Hardware, Gypsum board assemblies, Tile, Plumbing, HVAC, and Electrical.

General Bids shall be submitted via the supplier portal or to the Awarding Authority, 2nd floor, 1216 Dorchester Avenue, Boston, MA 02125, **before noon (Boston time) on February 12, 2025, and opened forthwith.**

The scope of work is detailed in the bid package.

Lisa Hoang, Assistant Director

TOILET ROOMS RENOVATION AT TROTTER SCHOOL

CONTACT INFORMATION Gifty Osei 617-635-9125 Bidderinfo@bostonpublicschools.org

The City of Boston Public Schools (the City), acting by and through its Director of Facilities Management (the awarding authority), invites sealed bids for the above-titled project, subject to the applicable provisions of the law, including, without limitation, M.G.L. c.149 as amended, and by the terms and conditions of the law of the contract documents entitled: **"Toilet Room Renovation at the Trotter School"**.

The City intends to award up to 1 (one) contracts to the lowest and most responsible bidder.

PLANS AND SPECIFICATIONS will be available **after noon**, **January 8**, **2025**, at the Office Facilities Management, 1216 Dorchester Avenue, 2nd floor, Boston, MA 02125. No deposit is required. Electronic copies are available upon request via email at <u>bidderinfo@bostonpublicschools.org</u>.

PRE-BID SITE VIEWING will be held at **7:00 am - 8 am on January 16, 2025**, at Trotter Elementary School, 135 Humboldt Ave., Dorchester, MA 02121. Reach out Jayson Munyon at 339-987-0975 for questions.

FILED SUB-BIDS shall be submitted to the Awarding Authority, 2nd Floor, 1216 Dorchester Avenue, Boston, MA 02125, **before 12:00 PM (Boston time) on January 29, 2025** and opened forthwith.

Filed Sub-Bid Trade(s): Doors and Hardware, Tile, Flooring, Painting, Plumbing, HVAC, and Electrical.

General Bids shall be submitted via the supplier portal or to the Awarding Authority, 2nd floor, 1216 Dorchester Avenue, Boston, MA 02125, **before noon (Boston time) on February 12, 2025**, and opened forthwith.

The scope of work is detailed in the bid package.

Lisa Hoang, Assistant Director

HELPFUL LINKS City of Boston Legal Compliance Resources

City Land and Building for Sale

boston.gov/departments/neighborhood-development/how-we-sell-citys-land-and-buildings

We sell City property to developers who want to make the community better. By law, we can only choose a buyer who meets all our requirements.

Boards and Commission Appointments

boston.gov/civic-engagement/boards-and-commissions

Boards and commissions are an important part of government. Each board or commission works with internal departments, City Councilors, and the public to serve the City.

Employee Listings

data.boston.gov/dataset/employee-earnings-report

Each year, the City of Boston publishes payroll data for employees. This dataset contains employee names, job details, and earnings information including base salary, overtime, and total compensation for employees of the City.

Bond Listings

boston.gov/departments/treasury#general-obligation-bonds

The City of Boston sells bonds to borrow the money needed to pay for construction, rehabilitation, and repair of all of its public buildings, parks, roads and sidewalks.

School Committee Proceedings

bostonpublicschools.org/Page/253

School Committee meetings are held twice a month on Wednesdays at 6 p.m. at the Bruce C. Bolling Building, 2300 Washington Street, School Committee Chamber, 2nd floor, Roxbury, MA.

Public Notices

boston.gov/public-notices

You can find out about all upcoming City of Boston public notices and hearings. We also have information on archived public notices.

Language and Communication Access

boston.gov/language

We work to strengthen the City of Boston so that services, programs and activities are meaningfully accessible to all constituents.