



The following is a summary of updates that have been made to the FY 24 Provider Manual:

1. **Page 6**, The Ryan White Services Division (RWD), has updated the Reporting Due Dates table for agency convenience.
2. **Page 8**, The Clinical Quality Management (CQM) team under the section label, “Infrastructure”, has removed Life QI, an online quality improvement program offered by Ryan White Services.
3. **Page 8**, The Clinical Quality Management (CQM) team under the section label “Performance Measurement” added language on options that e2boston users can subscribe to weekly emails regarding summaries of system alerts.
4. **Page 9**, The Clinical Quality Management (CQM) team under the section label, “Technical Assistance” added a section on information regarding performance measure guides.
5. **Page 9 & 10**, The Clinical Quality Management (CQM) team added a section and labeled it “CQM Expectations of Subrecipients.”
6. **Page 10**, The Clinical Quality Management (CQM) team updated the display table on CQM information to include performance measure guides.
7. **Page 11**, Under the E2Boston section, a note was added regarding the mandatory training for new case managers.
8. **Page 11**, Under the E2Boston section, the E2Boston user training slides display table was updated to include the Client Services Report part 1 and part 2 video.
9. **Page 12**, The E2Boston training section was updated to include a summary of the newly added Client Service Report training.
10. **Pages 24 - 26**, Under E2Boston Eligibility Tracking and Upload Requirements, information was added regarding the new feature “System Alerts”, a tool to help keep client records up to date, with a screenshot provided.
11. **Page 51**, The Fiscal team updated the vehicle mileage reimbursement rate for FY 24.
12. **Pages 55 & 56**, The Fiscal team has updated the Sample of Monthly Invoice templates.
13. **Pages 58 & 59**, The Fiscal team has updated the Sample Budgets templates.
14. **Pages 60 - 67**, The Fiscal team has updated the Budget Revision Guidance, Instructions, and Sample Form for FY 24.

15. **Page 79**, Under the Policies and Procedures Section, the subsection labeled “Guide to Collecting Eligibility Documents”, the Ryan White Services Division (RWSD), added clarifications for ease of collecting documents.
16. **Page 83**, Under the Policies and Procedures Section, the subsection labeled “Client Income Summary”, the Ryan White Services Division (RWSD), has updated the form for an annual timeline.
17. **Pages 95 - 100**, Under the Policies and Procedures Section, the subsection labeled “Ryan White Dental Program Documentation”, the Ryan White Dental Program (RWDP) has updated its Annual Client Enrollment application and forms.