



**PUBLIC FACILITIES DEPARTMENT**

**MEMO**

**TO:** Alex Geourntas, City Clerk  
**FROM:** Tanya Cabral, Contracts Manager, Public Facilities Department  
**DATE:** October 24, 2024  
**SUBJECT:** West End Branch Library  
Meeting Notice: West End Branch Library Designer Selection-  
Project No. 7317

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The Selection Committee for the above-referenced project will meet to conduct a designer selection discussion meeting.

The meeting is scheduled for:

**WHERE:**

Commonwealth Salon  
Boston Public Library  
700 Boylston St.  
Boston, MA 02116

**RECEIVED**  
*By City Clerk at 3:32 pm, Oct 24, 2024*

enter through the [700 Boylston street entrance](#) and take a left.

**WHEN:**

Tuesday, October 29, 2024  
12:00 AM - 2:00 PM

The Selection Committee for the above referenced project will be discussing all applicants to be shortlisted firms for Design.

**Please Post Notice.**