

PUBLIC FACILITIES DEPARTMENT

Minutes

Public Facilities Commission
Public Facilities Department
Virtually via Zoom
Boston, MA 02201

June 26, 2024

ATTENDANCE:

Katherine P. Craven, Chair
Lawrence D. Mammoli, Commissioner
Donald E. Wright, Commissioner
ThyThy Le, Legal Advisor PFC/PFD, Law Department (Not Present)
Rob Arcangeli, Assistant Corporation Counsel PFC/PFD, Law Department
Colleen M. Daley, PFC Secretary, Law Department
Catherine P. Pendleton, Articled Clerk PFC/PFD, Law Department
Elizabeth Feltner, Paralegal PFC/PFD, Law Department
Dion Irish, Chief of Operations, Mayor's Office (Not Present)
Carleton Jones, Director, PFD
Rohn MacNulty, Deputy Director, PFD
Stephen Saracco, Assistant Director for Construction, PFD
Brian Melia, Senior Project Manager, PFD
Derek DaSilva, Special Projects Manager, Operations Cabinet, Mayor's Office

Chair Craven called the meeting to order.

The minutes from the meetings of May 22, 2024, for the Public Facilities Department and the Mayor's Office of Housing, were presented to and approved by the Commission.

NOTE: Robert Arcangeli noted for the record the meeting is being recorded and broadcast live. He then noted that Colleen Daley, the Public Facilities Commission Secretary, would take a roll call of the meeting participants.

NOTE: Colleen Daley performed the roll call and confirmed the individuals in attendance.

NOTE: Robert Arcangeli noted for the record draft meeting minutes from the meeting of May 22, 2024, for the Mayor's Office of Housing. He then asked for a motion to approve.

NOTE: On a motion duly made and seconded, the May 22, 2024 meeting minutes for the Mayor's Office of Housing were unanimously approved.

VOTE 1: Brian Melia, Senior Project Manager

Amendment to the vote of December 14, 2022: Regarding a contract with Sasaki Architects, P.C. to provide design and construction administration services associated with the Boston City Hall and Plaza Renovations, Phase II project, located at 1 City Hall Square.

Increase of \$1,069,951

That the vote of this Commission at its meeting of July 18, 2018 and, thereafter, amended on May 15, 2019 and December 15, 2021 and December 14, 2022 regarding a contract with Sasaki Architects, P.C. to provide architectural design and construction administration services associated with the Boston City Hall and Plaza Renovation, Phase II project;

be, and hereby is, amended as follows:

By deleting the following words and figures: “at a cost not to exceed \$14,380,796, including \$3,962,500 for additional services, which is a fixed fee of 8.37% based on an estimated construction cost of \$25,000,000.” and substituting in place thereof the following words and figures: “at a cost not to exceed \$15,450,747, including \$100,000 for additional services.”

AND, FURTHER VOTED: The Director is also authorized to execute such amendment, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

NOTE: Brian Melia addressed the Commission and provided an overview of the project.

NOTE: No questions were raised by the Commission.

NOTE: On a motion duly made and seconded, the vote was unanimously approved.

NOTE: The June 26, 2024 Public Facilities Department agenda, concerning vote one, was publicly posted with the contract dollar amount increase of \$1,069,951 at the line stating the “cost not to exceed” in the agenda language. Accordingly, the meeting minutes acknowledge the scrivener’s error and the vote certificate reflects the correct dollar amount as shown in the backup documentation and presented in the public meeting.

Exhibits: June 5, 2024 project background memorandum with enclosures and PowerPoint presentation.

VOTE 2: Robert Arcangeli, Assistant Corp. Counsel, PFD/Law Dept.

APPOINTMENT OF DIRECTOR OF THE PUBLIC FACILITIES DEPARTMENT AND CERTIFICATE OF AUTHORITY.

By this writing, signed by a majority of its members and filed with the Secretary, the City of Boston Public Facilities Commission, upon written recommendation of the Director for the Public Facilities Department, does hereby vote:

VOTED: Pursuant to the authority contained in St. 1966, c. 642, s. 2, the Public Facilities Commission does hereby vote to appoint Carleton W. Jones to the position of Director of the Public Facilities Department, to serve at the pleasure of the Commission until further notice, effective June 1, 2024; and

FURTHER VOTED: The Director shall be the executive officer of the Public Facilities Department, and shall have such powers and duties as are necessary or appropriate to perform the responsibilities of executive officer of the Public Facilities Department, including but not limited to the power to execute contracts, and any or all of its other powers as the Commission may from time to time determine; and

FURTHER VOTED: The Director be, and hereby is, authorized and directed to accept and exercise said powers and perform said responsibilities, which may be necessary or convenient for the effective administration and management of the Public Facilities Department; and

FURTHER VOTED: "Subject to the approval of the Mayor, that in accordance with the provisions of Sections 2 and 3(ii)(v) of Chapter 642 of the Acts of 1966, the Public Facilities Commission does hereby authorize and direct the following named individuals, in the name and on behalf of the Commission, to execute and deliver such documents, instruments and certificates as may be deemed necessary or appropriate by such named individuals relating to the Public Facilities Commission's approved acquisition or conveyance of real property or to the discharge, satisfaction, subordination or termination of instruments of record which have been recorded with the Suffolk County Registry of Deeds or filed for registration with the Suffolk Registry District of the Land Court. Deeds or Orders of Taking to be recorded with the Suffolk County Registry of Deeds or to be filed for registration with the Suffolk Registry District of the Land Court shall be accompanied by a separate vote of this Commission specifically authorizing such conveyance or acquisition. Said named individuals are further authorized and directed to execute and deliver Grant Agreements involving the City of Boston, Public Facilities Department, in the name and on behalf of the Commission as they may deem necessary or appropriate."

Carleton W. Jones, Director
Public Facilities Department

Jay Rohn MacNulty, Deputy Director
Public Facilities Department

Ellen McDonough, Chief of Staff
Public Facilities Department

FURTHER VOTED: That this authorization is effective immediately and shall remain in effect until such time as it is expressly rescinded, in whole or in part, by a vote of this Commission.

FURTHER VOTED: The taking of the foregoing vote and the naming of the above individuals, when approved by the Mayor of Boston, shall serve to expressly rescind that certain Certificate of Authority dated May 17, 2023 recorded on July 18, 2023, with the Suffolk County Registry of

Deeds in Book 69227 at Page 127, and filed with the Suffolk Registry District of the Land Court as Document Number 00945320.

NOTE: Robert Arcangeli addressed the Commission and provided an overview of the purpose of the vote request.

NOTE: No questions were raised by the Commission.

NOTE: On a motion duly made and seconded, the vote was unanimously approved.

Exhibits: May 29, 2024 Certificate of Authority Recommendation letter.

VOTE 3: Derek DaSilva, Special Projects Manager, Operations Cabinet, Mayor's Office

TO ADOPT THE NAMING OR RENAMING OF MUNICIPAL BUILDINGS POLICY PURSUANT TO THE AUTHORITY GRANTED UNDER CITY OF BOSTON CODE, ORDINANCES, SECTION 8-11.1

WHEREAS, Chapter 642 of the Acts of 1966 established the Public Facilities Commission in order to provide oversight and control of land and buildings used for municipal purposes; and

WHEREAS, the City Council passed an ordinance regarding the naming of municipal buildings on February 13, 2013, thereby amending Chapter VII of the City of Boston Code by adding section 8-11.1, entitled, "Naming of Municipal Buildings"; and

WHEREAS, section 8-11.1 provides the Public Facilities Commission with exclusive authority in naming municipal buildings; and

WHEREAS, section 8-11.1 requires notice in writing to the City Council when naming municipal buildings; and

NOW, THEREFORE, BE IT ADOPTED; the Public Facilities Commission, be and hereby adopt said policy set forth in the Name or Renaming of Municipal Buildings Policy ("Exhibit A").

NOTE: Derek DaSilva addressed the Commission and provided an overview of the policy.

NOTE: No questions were raised by the Commission.

NOTE: On a motion duly made and seconded, the vote was unanimously approved.

Exhibits: "Exhibit A" Naming or Renaming of Municipal Buildings Policy.

NOTE: On a motion duly made and seconded, the meeting was adjourned.

NOTE: A recording of this June 26, 2024 Public Facilities Commission Meeting is available at the web address of https://www.cityofboston.gov/cable/video_library.asp?id=57692.

A True Record.

The meeting commenced at 11:30 a.m. and adjourned at 11:41 a.m.


Colleen Daley, PFC Secretary