

PUBLIC FACILITIES DEPARTMENT

Minutes

Public Facilities Commission
Public Facilities Department
Virtually via Zoom
Boston, MA 02201

December 13, 2023

ATTENDANCE:

Katherine P. Craven, Chair (Not Present)
Lawrence D. Mammoli, Commissioner
Donald E. Wright, Commissioner
ThyThy Le, Legal Advisor PFC/PFD, Law Department
Colleen M. Daley, PFC Secretary, Law Department
Catherine P. Pendleton, Articled Clerk PFC/PFD, Law Department
Elizabeth Feltner, Paralegal PFC/PFD, Law Department
Dion Irish, Chief of Operations, Mayor's Office (Not Present)
Kerrie Griffin, Director, PFD
Marquis Meca, Assistant Director for Construction, PFD
James Sessum, Project Manager, PFD

Commissioner Mammoli called the meeting to order.

The minutes from the meetings of November 15, 2023, for the Public Facilities Department and Mayor's Office of Housing, were presented to and approved by the Commission.

NOTE: ThyThy Le noted for the record the meeting is being recorded and broadcast live. She then noted that Colleen Daley, the Public Facilities Commission Secretary, would take a roll call of the meeting participants.

NOTE: Colleen Daley performed the roll call and confirmed the individuals in attendance.

NOTE: ThyThy Le noted for the record draft meeting minutes from the meetings of November 15, 2023, for the Public Facilities Department and Mayor's Office of Housing. She then asked for a motion to approve.

NOTE: On a motion duly made and seconded, the November 15, 2023 meeting minutes for the Public Facilities Department and Mayor's Office of Housing were unanimously approved.

VOTE 1: James Sessum, Project Manager

Amendment to the vote of May 12, 2021: Regarding a contract with Studio ENEE Inc., to provide architectural design and construction administration services associated with the Boston Centers for Youth and Families (BCYF) Mattahunt Community Center Renovations project located at 100 Hebron Street, Mattapan.

Increase of \$144,577 and Time Extension

That the vote of this Commission at its meeting of November 14, 2018 and, thereafter, as amended on July 22, 2020, May 12, 2021 and amended by PFD' s Director under a delegation of authority on February 10, 2023 , regarding a contract with Studio ENEE Inc., to provide architectural design and construction administration services associated with the Boston Centers for Youth and Families (BCYF) Mattahunt Community Center Renovations project located at 100 Hebron Street, Mattapan;

be, and hereby is, amended as follows:

By deleting the following words and figures: “June 30, 2023, at a cost not to exceed \$557,238.86, including \$151,036 for additional services amount” and substituting in place thereof the following words and figures: “March 31, 2024, at a cost not to exceed \$701,815.86, including \$144,577 for additional services amount.”

The Director is, also, authorized to execute such amendment, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

NOTE: The December 13, 2023 Public Facilities Department agenda, concerning vote one, was publicly posted with a scrivener’s error. The amount of additional services listed the cumulative additional services amount rather than the amount for additional services being requested via this vote request. Accordingly, the meeting minutes acknowledge the scrivener’s error and the vote certificate reflects the correct dollar amount as shown in the backup documentation and presented in the public meeting.

NOTE: James Sessum addressed the Commission and provided an overview of the project.

NOTE: No questions were raised by the Commission.

NOTE: Commissioner Mammoli stated, “No questions, great project. Truly understand the need, with construction supervision and everything else while we’re closing our projects.”

NOTE: Commissioner Wright stated, “No questions, great project, let’s see this project through.”

NOTE: On a motion duly made and seconded, the vote was unanimously approved.

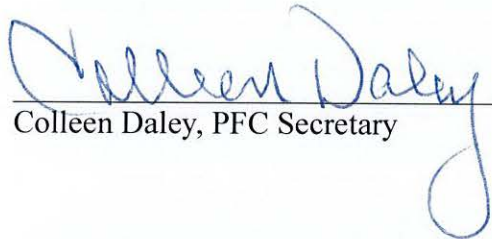
Exhibits: December 7, 2023 project background memorandum with enclosures and PowerPoint presentation.

NOTE: On a motion duly made and seconded, the meeting was adjourned.

NOTE: A recording of this December 13, 2023 Public Facilities Commission Meeting is available at the web address of https://www.cityofboston.gov/cable/video_library.asp?id=57519.

A True Record.

The meeting commenced at 10:20 a.m. and adjourned at 10:28 a.m.



Colleen Daley, PFC Secretary