



Boston Public Health Commission

Request for Proposal
Public Art Installation Vendor

January 3, 2023

RFP Timeline

January 9, 2023	RFP available online by 10:00 AM EST at www.bphc.org/RFP
January 20, 2023	All questions due by 5:00 PM EST to: Gerry Thomas Director, Homeless Services Bureau GThomas@bphc.org Subject: Artist Vendor
January 24, 2023	All responses to questions posted by 5:00 PM EST.
February 8, 2023	Proposal due via email by 5:00 PM EST to: Gerry Thomas Director, Homeless Services Bureau GThomas@bphc.org Subject: Artist Vendor
February 13, 2023	Notification of Decision: Desired date for notification of award to proposer however, BPHC has the discretion to extend this date without notice. The contract(s) results from this RFP shall be in effect when all necessary contract documentation is fully executed by BPHC and awarded Vendor(s).

The Project

The City of Boston and the Boston Public Health Commission (BPHC) are committed to protecting, preserving, and promoting the health and well-being of all Boston residents, particularly those who are most vulnerable. To best serve its residents and close critical gaps, the BPHC is dedicated to the improved coordination, communication, and efficiency of services addressing the impacts and intersectionality of substance use disorders, mental health and homelessness.

The Boston Public Health Commission is seeking a Vendor to design and install artistic work for the 112 Southamptton Street Shelter courtyard. 112 Southamptton Shelter in Boston invites and welcomes public art installations proposals for the newly designed outdoor space This is part of a larger project to provide an outside space for unhoused adult men to relax and recreate as an alternative to the streets. The Southamptton Street shelter provides services to over 300 men experiencing homelessness each night. See Appendix A for the current layout design the specific locations are F1 – F5, G1 and W1.

Scope: The scope will consist of the following three building and site areas: a large wall mural on an existing brick wall size 60 feet x 20 feet, track and seating area paint on existing asphalt ground 3,000 SF, and existing metal chain link fence treatment 300 linear feet.

Artwork Goals: The overall goal of the project is to enhance the courtyard space in a creative, positive, and lasting way. The space is traversed by hundreds of adults of all ages and backgrounds daily. Please take the time to research the history of this neighborhood and population for inspiration. We are seeking uplifting content and artistic expressions that the shelter guest could relate to and reflect and celebrate themes of hope, joy and comfort. Share this inspiration in your proposal.

As part of BPHC's efforts to have an equitable procurement process, BPHC will consider and encourage unrepresentative businesses that includes Minority-owned Business Enterprises (MBE), Women-owned Business Enterprises (WBE), Veteran-owned Business Enterprises (VBE), Disability-owned Business Enterprise (DOBE), Lesbian Gay Bisexual Transgender Business Enterprises (LGBTBE), and Small Local Businesses Enterprise (SLBE) to apply to this RFP.

Selection Criterion: The Boston Public Health Commission along with the design team and the Advisory Group will review each proposal on the following criterion. The most important of which should relate to the project's artistic content and technical feasibility.

Deliverables

This project will consist of the following deliverables:

- Design and install of proposed and approved art

- Engage students from the Boston Arts Academy in the project
- Attendance at scheduled meetings
- Complete at least 75% of the project by March 31, 2023

The BPHC shall negotiate with contractors any requirements not set forth in the RFP.

Qualifications

A qualified Vendor will demonstrate

- Expertise in designing and installing artwork suitable for outdoors.
- Create a theme that celebrates and relevant content that is meaningful to the neighborhood location including an element of history, culture, or a combination of both
- Demonstrated ability to create and present work suitable for an outdoor display, including the use of appropriate materials that are safe and durable, and include an anti-graffiti protective coating. The work should be original and uniquely enhance the shelter outdoor space
- The work should be original and uniquely enhance the public space.
- Ability to meet project timelines
- Ability to work with stakeholders.

Period of Performance

The anticipated period of performance will be February 14, 2023 - June 15, 2023. Seventy-five percent of the project should be completed by March 31, 2023

Proposal Requirements

To be considered for award, the proposal must include the following in this order:

1. Description of the approach to the work, including justifications for this approach and qualifications to complete the approach, no longer than three (3) pages.

Project and Site Description: See attachment #1 for the specifications. We encourage the artist to develop an acute understanding of the site prior to submitting a proposal. Having an awareness of the site will enhance the Artist prospective of the work surface, how it relates to the surrounding elements, and the installation requirements to accomplish this project. The Artist's description and inspiration for the work

Suitability & Materials: The Artist should prepare a proposal that is suitable in

scale for the space and includes materials that are appropriate for outdoor installation and must include an anti-graffiti top- coat. All artworks must be original and not contain advertisement, political slogans or any commercial logos, text or graphics.

2. All proposals should include an anticipated timeline of the Vendor's work.
3. Resume or Curriculum Vitae (CV) for all proposed personnel on the project.
4. Detailed, itemized budget for period of performance, including costs specific to activities and deliverables within the scope of service. All materials and labor must be included in the proposal including good faith estimate of hours. Cost for each piece of equipment or service. List any equipment or services required of a subcontractor, and a brief description. List any accommodation, services, or space required from the shelter parking area, along with a brief explanation.
5. An example of relevant work conducted by the respondent. The work should be original and uniquely enhance the shelter outdoor space. Share samples of artist relevant previous work representing their quality and standard of work
6. If you are an LLC, please provide the appropriate documentation along with your proposal.
7. Certified Vendors (CUBE) must submit a copy of certification along with your proposal.

Submission Instructions

Submit proposals to:

Gerry Thomas
Director, Homeless Services Bureau
GThomas@bphc.org

Proposals must be received no later than 5:00 PM, February 13, 2023. There will be no exceptions to this deadline.

