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City on a Hill Charter Public School

August 2022 Board Retreat

Date and Time

Tuesday August 30, 2022 at 4:00 PM EDT

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
A. Record Attendance		Melisa Lemire	3 m
B. Call the Meeting to Order		Melisa Lemire	1 m
C. Approve June 2022 Meeting Minutes	Approve Minutes	Melisa Lemire	1 m
II. Open Meeting Law Training			4:05 PM
A. Open Meeting Law Training	Discuss	Jordan Pina	30 m
Jordan Pina, Chief of Staff, welcomes Counsel from Mirick O'Connell to discuss the fiduciary responsibilities of Trustees and Open Meeting Law.			
III. Executive Session			4:35 PM
A. Executive Session	Vote	Melisa Lemire	20 m
The City on a Hill Charter Public School Board of Trustees will adjourn to Executive Session under Purpose #5 of Open Meeting Law. The Committee will return to public session.			
IV. Circuit Street Renovation / Construction Update			4:55 PM

	Purpose	Presenter	Time
A. Circuit Street Construction Update & Discussion	Discuss	Melisa Lemire	60 m

Sonya Pratt, Executive Director, provides updates around renovation and construction plans for the Circuit Street building. Melisa Lemire, Chair, and Ted Gildea, Vice Chair, lead a conversation around future plans.

V. School Year 2022-2023 Updates **5:55 PM**

A. School Year 2022-2023 Kickoff Updates	Discuss	Sonya Pratt	15 m
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Sonya Pratt, Executive Director, and Jordan Pina, Chief of Staff, provide an overview of staff orientation and outline key events throughout the fall.

B. School Year 2022-2023 Goals	Discuss	Sonya Pratt	20 m
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Sonya Pratt, Executive Director, reviews the updated City on a Hill Organizational Goals for School Year 2022-2023.

C. School Year 2022-2023 Board Calendar & Committee Assignments	Discuss	Melisa Lemire	15 m
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Melisa Lemire, Chair, reviews the School Year 2022-2023 Board of Trustees calendar and discusses confirmation of Committee assignments.

VI. Consent Agenda **6:45 PM**

A. Vote to Authorize Ted Gildea as Signatory	Vote	Melisa Lemire	5 m
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Melisa Lemire, Chair, calls for a vote to authorize Ted Gildea, Vice Chair and Treasurer, as Signatory of the School.

B. Vote to Approve the School Year 2022-2023 Staff Handbook	Vote	Jordan Pina	5 m
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Jordan Pina, Chief of Staff, presents updates to the School Year 2022-2023 Staff Handbook and calls for questions. Melisa Lemire, Chair, leads a discussion and calls for a vote to approve.

C. Vote to the Approve School Year 2022-2023 Student and Family Handbook	Vote	Sonya Pratt	5 m
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Sonya Pratt, Executive Director, presents updates to the School Year 2022-2023 Student and Family Handbook and calls for questions. Melisa Lemire, Chair, leads a discussion and calls for a vote to approve.

VII. Closing Items **7:00 PM**

A. Adjourn Meeting	Vote	Melisa Lemire	
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