



# Consumer Affairs and Licensing

Mayor Martin J. Walsh

## City of Boston Licensed Premises Security Staff Questionnaire

Entertainment license holders in the City of Boston must complete this questionnaire, to provide information regarding compliance with security staff requirements.

(NOTE: Licensees must comply with Mayor Menino’s Executive Order dated March 14, 2007 regarding security staff. This Order applies to nightclubs and establishments open past 12:00 a.m., with the exception of athletic venues, theaters and restaurants; if necessary review your copy of the Order or contact the Licensing Division for more information.)

**1. Does your establishment employ security staff? (i.e. Staff whose primary duties include monitoring the establishment to ensure it is in a state of safety and order, or who are stationed at the admission area.) YES or NO**

**2. If Question 1’s response is “YES,” how many security staff is employed at your establishment?** \_\_\_\_\_

**3. Describe how your establishment screens and hires persons for security positions, and indicate how background checks are performed for such employees:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. Describe how and how often your establishment trains persons who hold security positions: (i.e. Is training conducted by management, or by outside parties? Is training conducted regularly? Etc...)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PREMISES D/B/A (NAME): \_\_\_\_\_ LICENSE #: CAL - \_\_\_\_\_

COMPLETE ADDRESS: \_\_\_\_\_

OWNER/MANAGER (PRINT NAME): \_\_\_\_\_

SIGNED UNDER THE PAINS AND PENALTIES OF PERJURY THIS \_\_\_\_ DAY OF \_\_\_\_\_, 201\_\_

BY: \_\_\_\_\_