



**ST BOTOLPH AREA ARCHITECTURAL CONSERVATION DISTRICT COMMISSION  
PUBLIC HEARING MINUTES**

*Held virtually via Zoom*

**May 17, 2023**

**COMMISSIONERS PRESENT:** *Susan Trowbridge (Chair), Douglas Miller, Richard Henderson*

**COMMISSIONERS ABSENT:** *None*

**STAFF PRESENT:** *Gabriela Amore, Preservation Planner*

A full recording of the hearing is available at [Boston.gov/landmarks](https://www.boston.gov/landmarks)

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**5:18 PM:** Commissioner Trowbridge called the public hearing to order. She explained that, pursuant to the Commonwealth of Massachusetts Executive Order Suspending Certain Provisions of the Open Meeting Law, that the public hearing was being conducted virtually via the online meeting platform Zoom in order to review Design Review applications. She also briefly explained how to participate in the online hearing. There were no members of the press present.

Following this brief introduction, she called the first application.

**I. VIOLATIONS**

**APP # 23.0840 SB 70 ST. BOTOLPH STREET**

Applicant: Brian Jordan, Boston Housing Authority  
Proposed Work: Install two wall mounted metal signs, one glass mounted metal sign, and one glass mounted sign at the St. Botolph Apartments

**Project Representatives:** Brian Johnson and Joseph Bramberg were the project representatives.

**Documents Presented:** Photos of the existing conditions, plans, and details for the proposed work. Renderings of Boston Housing Authority signage branding guideline options were presented to the Commission as well.



**Discussion Topics:** The Commission reviewed the work that had already taken place, and discussed the appropriateness and necessity of the quantity of signage that has been installed.

**Public Comment:** Brian Freiwald, expressed his support for following all regulatory guidelines in place within the City of Boston.

**COMMISSIONER MILLER MOTIONED TO REMAND THE APPLICATION TO A SUBCOMMITTEE. COMMISSIONER HENDERSON SECONDED THE MOTION. THE VOTE WAS 3-0-0 (Y: ST, DM, RH) (N: NONE) (ABS: NONE).**

- The subcommittee will consist of Commissioners Miller, Trowbridge, and Henderson
- More details on size, color, quantity, and placement of the proposed signage.

## II. DESIGN REVIEW

**APP # 23.0944 SB**      **158, 162, 164, 166, 172, 174, 177, 185 ST.BOTOLPH STREET**

Applicant: Mark Van Brocklin

Proposed Work: Reconfigure 8 non-original entryways and install new wood doors, side lites, trim, door hardware, and address numbers.

**Project Representatives:** Mark Van Brocklin was the project representative.

**Documents Presented:** Photos of the existing conditions, plans, and details for the proposed work.

**Discussion Topics:** The Commission noted that the applicant incorporated all the comments and requests made by the Commission at the 2/15/2023 SBAACDC public hearing when the project was first reviewed and denied without prejudice, into the new application.

**Public Comment:** There was no public comment.



**COMMISSIONER MILLER MOTIONED TO APPROVE THE APPLICATION WITH PROVISOS. COMMISSIONER HENDERSON SECONDED THE MOTION. THE VOTE WAS 3-0-0 (Y: ST, DM, RH) (N: NONE) (ABS: NONE).**

- **The new doors shall be stained and not painted.**

**III. RATIFICATION OF 4/19/2023 PUBLIC HEARING MINUTES**

The vote on the 4/19/2023 SBAACDC Public Hearing minutes was postponed.

**IV. STAFF UPDATES**

**V. ADJOURN – 6:06 PM**

**COMMISSIONER MILLER MOTIONED TO ADJOURN THE HEARING, COMMISSIONER HENDERSON SECONDED THE MOTION. THE VOTE WAS 3-0-0 (Y: ST, DM, RH) (N: NONE) (ABS: NONE).**

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