

# **PUBLIC FACILITIES DEPARTMENT**

## **Minutes**

Public Facilities Commission  
Public Facilities Department  
26 Court Street, 1<sup>st</sup> Floor, Winter Chambers  
Boston, MA 02108

October 26, 2017

### **ATTENDING:**

Katherine P. Craven, Chair, (Not Present)  
Lawrence D. Mammoli, Commissioner  
Dion S. Irish, Commissioner  
Angela D. Atchue, Senior Legal Officer, PFD and Legal Counsel, PFC  
Colleen M. Daley, PFC Secretary  
Henry C. Luthin, First Assistant Corporation Counsel, Law Department, (Not Present)  
David Zuares, Assistant Corporation Counsel, Law Department  
Patricia M. Lyons, Director  
Scott Dupre, Project Manager II  
Kerri Griffin, Assistant Director of Construction  
Brian P. McLaughlin, Chief of Staff  
Carol Houghtaling, Administrative Assistant

Commissioner Mammoli called the meeting to order.

The minutes from the meeting of September 22, 2017 were presented to and approved by the Commissioners.

### **VOTE 1: Scott Dupre, Project Manager II**

**CONTRACT TO THE VERTEX COMPANIES, INC.:** To provide owner's project manager services associated with the Massachusetts School Building Authority's (MSBA) 2017 Accelerated Repair Program (ARP) at Seven (7) Boston Public Schools located in Dorchester, East Boston, Roslindale and Roxbury.

### **Contract Price: \$30,000**

That the Director be, and hereby is, authorized to request from the Mayor, in the name and on behalf of the Commission, written authority to award a contract, pursuant to the Massachusetts School Building Authority's (MSBA) guidelines for its Accelerated Repairs Program (ARP) to The Vertex Companies, Inc., a Delaware corporation, with an office located at 400 Libbey Parkway, Weymouth, MA 02189. Under the terms of this contract, The Vertex Companies, Inc. will provide owner project manager services (OPM) at Seven (7) Boston Public Schools located at:

William E. Russell Elementary School, K1-5, 750 Columbia Road, Dorchester

UP Academy Charter School of Dorchester, K1-8, (f/k/a John Marshall School)  
35 Westville Street, Dorchester

Hugh R. O'Donnell Elementary School, K1-5, 33 Trenton Street, East Boston  
East Boston High School, 9-12, 86 White Street, East Boston

Charles Sumner Elementary School, K1-5, 15 Basile Street, Roslindale  
Maurice Tobin School, K2-8, 40 Smith Street, Roxbury  
James P. Timilty Middle School, 6-8, 205 Roxbury Street, Roxbury

The OPM services and fees are limited to the schematic design phase of the project at a cost not to exceed \$30,000. The full term of the OPM contract is 104 weeks with 36 weeks dedicated to the schematic design services. The Director is, also, authorized to execute such contract, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

**NOTE:** Angela Atchue noted for the record and requested the following consideration from the Commission, "Vote one (1) and vote two (2) are being presented by Scott Dupre. Both votes concern the same seven (7) Boston Public Schools. Vote one (1) is the Owner's Project Manager (OPM) contract award and vote two (2) is the project designer's contract award. If it's agreeable with the Commissioners, the votes will be presented jointly, but each vote will have a separate roll call.

**NOTE:** Commissioner Mammoli and Commissioner Irish expressed agreement with the presentation request and roll call on the separate votes.

**NOTE:** Scott Dupre addressed the Commission and provided an overview of the project and the contract award recommendation.

**NOTE:** On a motion duly made and seconded, the vote was unanimously approved.

**Exhibits:** Project Background Memorandum for the Contract Vote Request (CVR); City Council Vote; September 27, 2017 MSBA email to the City regarding OPM selection and Commitments by the Office of Budget Management/Capital Budgeting for the CVR; and PowerPoint presentation.

## **VOTE 2: Scott Dupre, Project Manager II**

**CONTRACT TO THE S/L/A/M COLLABORATIVE, INC.:** To provide design and construction administration services associated with the Massachusetts School Building Authority's (MSBA) Accelerated Repair Program (ARP) at Seven (7) Boston Public Schools located in Dorchester, East Boston, Roslindale and Roxbury.

**Contract Price: \$258,800**

That the Director be, and hereby is, authorized to request from the Mayor, in the name and on behalf of the Commission, written authority to award a contract, pursuant to the Massachusetts School Building Authority's (MSBA) guidelines for its Accelerated Repairs Program (ARP) to The S/L/A/M Collaborative, Inc., a Connecticut corporation, with an office located at 250 Summer

Street, 4<sup>th</sup> Floor, Boston, MA 02210. Under the terms of this contract, The S/L/A/M Collaborative, Inc. will provide design and construction administration services at Seven (7) Boston Public Schools located at:

William E. Russell Elementary School, K1-5, 750 Columbia Road, Dorchester  
UP Academy Charter School of Dorchester, K1-8, (f/k/a John Marshall School)  
35 Westville Street, Dorchester

Hugh R. O'Donnell Elementary School, K1-5, 33 Trenton Street, East Boston  
East Boston High School, 9-12, 86 White Street, East Boston

Charles Sumner Elementary School, K1-5, 15 Basile Street, Roslindale

Maurice Tobin School, K2-8, 40 Smith Street, Roxbury  
James P. Timilty Middle School, 6-8, 205 Roxbury Street, Roxbury

The services and fees are limited to the schematic design phase of the project at a cost not to exceed \$258,800. The full term of the design services contract is 104 weeks with 36 weeks dedicated to the schematic design services. The Director is, also, authorized to execute such contract, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

**NOTE:** Scott Dupre addressed the Commission and provided an overview of the project and the contract award recommendation.

**NOTE:** On a motion duly made and seconded, the vote was unanimously approved.

**Exhibits:** Project Background Memorandum for the Contract Vote Request (CVR); City Council Vote; September 27, 2017 MSBA email to the City regarding designer selection and Commitments by the Office of Budget Management/Capital Budgeting for the CVR; and PowerPoint presentation.

**NOTE:** The October 26, 2017 Public Facilities Commission Meeting is available at the web address of [https://www.cityofboston.gov/cable/video\\_library.asp?id=24462](https://www.cityofboston.gov/cable/video_library.asp?id=24462).

A True Record.

The meeting commenced at 9:32 a.m. and adjourned at 9:40 a.m.

  
Colleen Daley, PFC Secretary